



## MESSAGE FROM THE MAYOR

### CONSTANT YIELD TAX RATE PUBLIC HEARING

A public hearing on the Constant Yield Tax Rate  
will be held on

**May 17, 2017 at 7:00 PM**

**Municipal Building**

**5508 Arapahoe Drive, Forest Heights, MD.**

The hearing is open to the public, &  
public testimony is encouraged.

Persons with questions regarding this hearing may  
call (301) 839-1030 for further information.

*Mayor Habeeb-Ullah Muhammad*

### Town of Forest Heights Town Meetings

Mayor/Council Workshop Meeting  
First Monday of each  
Month at 7:30 p.m.

Mayor/Council Meeting Third Wednesday of each  
Month at 8:00 p.m.

#### ***Next Meeting***

Wednesday, May 17, 2017 at 8:00 p.m.



#### **Inside this issue:**

Message from the Mayor Office	1
Town Business	2
Town Community News	3

# Town Community Business

Message from Town Administrator Mr. Vern Haefele

## TOWN OF FOREST HEIGHTS, MARYLAND

### Management Discussion and Analysis

For the Year Ended June 30, 2016

The Town's revenue totaled \$2,930,256 (see Chart A). Speed Camera fines and other fines and fees comprised 33% of the Town's revenue. 34% of the Town's revenue comes from real property taxes, and 43 cents of every dollar comes from some type of tax (see Chart A). The Town's expenses cover a range of services, with about 44% related to public safety, 29% to public works and 27% to administration (see Chart B).

CHART A

Source of Revenue FY2016

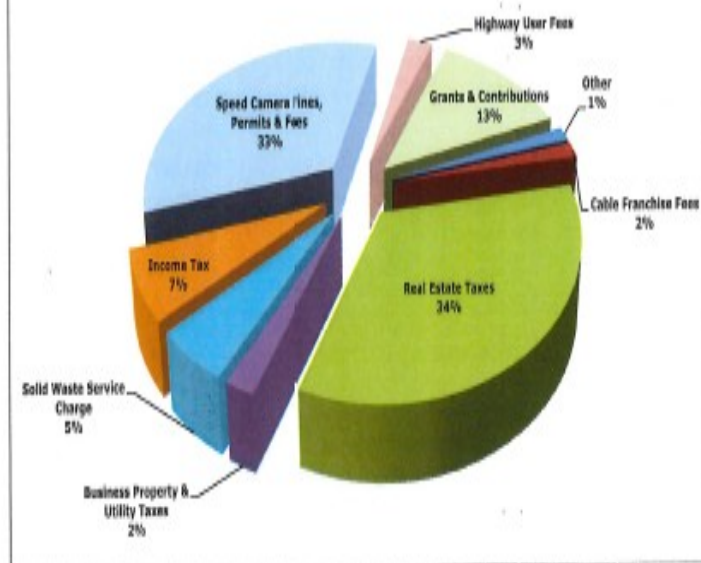
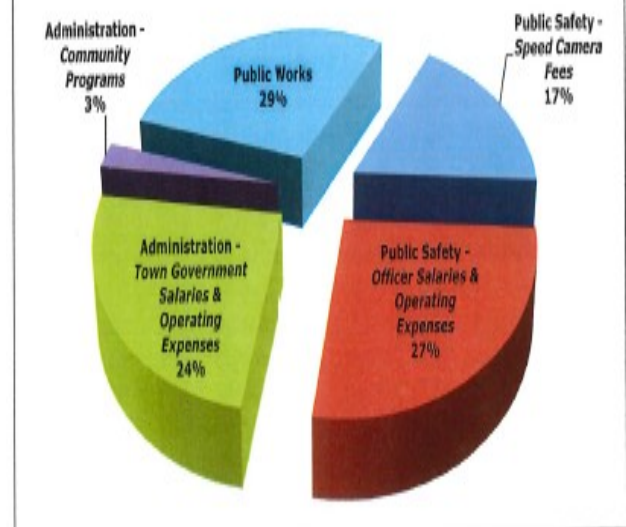


CHART B

Functional Expenses FY2016



## MAYOR AND COUNCIL THE TOWN OF FOREST HEIGHTS

### ORDINANCE NO. 08 -16

AN ORDINANCE IMPOSING A CIVIL PENALTY UPON PARTIES RESPONSIBLE FOR FORECLOSED PROPERTIES WHEN FAILING TO REGISTER AS REQUIRED BY THE FORECLOSED PROPERTY REGISTRY LAW ESTABLISHED BY THE MARYLAND DEPARTMENT OF LABOR, LICENSING, AND REGULATION UNDER THE MARYLAND ANNOTATED CODE, REAL PROPERTY ARTICLE, § 14-126.1. ENACTED: August 1, 2016

# Town Community New



## Forest Heights Police Department April 2017 all calls for service

### SAVE THE DATES:

Forest Heights Police  
Department's  
National Night Out,  
and  
Forest Heights Day  
will be held on  
Saturday,  
August 5, 2017

ASSIST CITIZEN	2	PANIC ALARM	1
ASSIST CODE ENFORCEMENT	2	POSSIBLE DUI DRIVER	1
ASSIST MOTORIST	1	RESIDENTIAL SECURITY CHECK	1
ASSIST OTHER UNIT (INCIDENT)	2	ROBBERY (CITIZEN)	2
ASSIST OTHER UNIT (TRAFFIC)	16	SOUND OF GUN SHOTS	1
ASSIST OUTSIDE AGENCY	5	SUICIDE	1
BURGLAR ALARM (COMMERCIAL)	1	SUICIDE (ATTEMPT)	1
BURGLAR ALARM (RESIDENTIAL)	7	SUSPICIOUS SUBJECT(S)	3
CHECK ON THE WELFARE	1	SUSPICIOUS SUBJECT(S)(ARMED)	2
COURT	1	SUSPICIOUS SUBJECT(S)(CDS)	1
DISORDERLY SUBJECT(S)	6	SUSPICIOUS VEHICLE	1
DISPUTE BETWEEN PERSONS	3	SUSPICIOUS VEHICLE(OCCUPIED)	4
DOMESTIC DISPUTE	9	THEFT (IDENTITY)	2
DOMESTIC STANDBY	2	THEFT (SHOPLIFTING)	1
E.P.S.	2	THEFT REPORT	1
HOLD-UP ALARM	1	THREATS COMPLAINT	4
INVESTIGATION	1	TRAFFIC ACCIDENT	2
MISSING PERSON	1	TRAFFIC COMPLAINT	5
NOTIFICATION	1	VANDALISM	4
		VANDALISM TO AUTO	1

## Forest Heights Community Garden

Location on South Huron Drive available on a first come basis. The gardens has 28 plots available for individuals, families, and community groups. This is ideal for those residents who may lack their own garden space.

As of April 1, 2017 applications to register will be available at the Town Administrative Office: 5508 Arapahoe Drive, Forest Heights, MD 20745

### Gardening for Better Health



Hello Residents over the next couple of month's, we will explain what an agenda and meeting minutes are and why they are useful.

I hope that we (the residents of the Town) will learn and grow together.

I engaged in my first Executive Session meeting subject to the rules of the Annotated Code of Maryland, Subtitle 5, Open Meeting Act, commonly called, Closed Session/Meeting. You may be wondering as I why do residents have to leave the meeting and the Council continues to meet.

The Procedures for Closing a Session/Meeting: Before the Town Council meets in Closed Session, at least four (4) members of the Council must vote in favor of closing the meeting. The vote must be conducted and recorded in accordance with the State Open Meeting Act Laws, and a **written statement of the reason for closing the meeting** must be made in accordance with State Law. The Council shall limit **discussion** in closed session to the topic stated as the reason for closing the meeting. Therefore the citizens know in advance of leaving the meeting, the reason for closing the meeting.

Some reasons for closing a Session/meeting are:

**Discuss** – (1) appointment, employment, assignment, promotion, discipline demotion, compensation, removal, resignation, or performance evaluation of appointees, or officials. etc.

**Protect** the privacy or reputation of individuals with respect to a matter that is not related to public business;

**Consider** the investment of public funds;

**Consult** with counsel to obtain legal advice, etc.

Theresa Brownson — Ward II Councilwoman

# ***Town Community News (continued)***

*Message from Town Clerk Ms. Bonita Anderson*

**Town Council Municipal Building  
Wednesday, April 19, 2017  
Town Meeting – 8:00 pm  
Meeting Minutes**

**Call to order**– 8:01 pm

**Roll Call** – Mayor Muhammad; Council President Kennedy II; CW Smith-Barnes; CM Barnes; CW Brownson; CW Hines (arrived at 8:08 pm) & CM McLaurin were present.

**Moment of Silence** –

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Agenda** – motion by CM Kennedy II; seconded by CM McLaurin to adopt the agenda as amended; all were in favor.

**Approval of Meeting Minutes** – (Mar. 15, 2017 & Apr. 3, 201) - motion by CM Kennedy II; seconded by CW Smith-Barnes to adopt the meeting minutes all were in favor.

**Swearing-In Ceremony** – Introduction and Swear-in of the Ethics Commissioners: Ms. Mary Burnett; Mrs. Darlene Kuny, Ms Lucita Alvarado and Ms. Catherine Clark.

**Public Period** – Mrs. Kuny and Mr. Ware asked about the out-of-state tags in the Town Mr. Stoner commended the Police Department on their recent presence within the Town.

Andrew Noble, GATSO, USA, gave a brief update on the status of the implementation of speed cameras on MD 210 and Livingston Road, which should be in effect in the beginning of May 2017.

**Legislation** – Resolution 24-17 Approving the appointment of three (3) new Ethics Commissioners and an alternate; motion by CM Kennedy II; seconded by CW Smith-Barnes to waive the reading. All were in favor; Motion by CM Kennedy II, seconded by CW Smith-Barnes to adopt Res. 24-17, discussion: vote (7) yes; (0) no; motion passed. Ethics liaison tabled until the next meeting.

Resolution 25-17 Appointing Council Committees and Chairs; read into the by CM Kennedy II; motion by CM Kennedy II; seconded by CM McLaurin to adopt Res. 25-17; discussion; vote (7) yes; (0) no; motion passed.

**New Business** – Presentation to Mrs. Darlene Kuny for being an outstanding volunteer with the Town. Workshop for Newly Elected Officials for the Town Council will be held on May 20, 2017 from 10:00 am -2:00 pm.

**Closed Session** – (8:43 pm) motion by CM Kennedy II to go into a closed session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom the Town has jurisdiction under State Government Article Section 10-508(a) #1(i) and (ii) any other personnel matter that affects one or more specific individuals on the closed meeting form; seconded by CW Hines; vote (7) yes; (0) no; motion carried.

Persons present for the closed session were: Mayor Muhammad Council President Kennedy II; CW Smith-Barnes; CM Barnes; CW Brownson; CW Hines; CM McLaurin; Town Attorney; Town Administrator and Town Clerk.

End returned to session – motion by CW Brownson, seconded by CM Kennedy II, all were in favor

Back in session – 10:47 pm

**Legislation** - Resolution 16-17 Adoption of amendments to the employee handbook regarding authorization for the use of vehicles and other transportation; motion by CM Kennedy II; seconded by CW Hines to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CM McLaurin to adopt Res. 16-17; discussion; motion by CW Brownson; seconded by CM McLaurin; vote (7) yes; (0) no; motion passed; motion by CM Kennedy II; seconded by CW Brownson to amend #9; discussion; vote (4) yes; (3) no; motion passed; motion by CM Kennedy II; seconded by CW Brownson to adopt Res. 16-17 as amended; vote (4) yes; (3) no; motion passed.

Resolution 23-17 Adoption of amendments to the employee handbook regarding use of time clocks by employees and policies relating to telecommuting, and generally relating to personnel policies; motion by CM Kennedy II; seconded by CW Smith-Barnes to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CW Hines to adopt Res. 23-17; motion withdrawn; CM McLaurin; seconded by CM Barnes to postpone Res. 23-17 vote (7) yes, (0) no, motion passed.

**Adjournment** – 10:47 pm; motion by CW Hines; seconded by CM Kennedy II; all were in favor; motion passed.

## Town Community News (continued)

**Mark your Calendar each Month**

**Come out Friday May 5, 2017**

**Town Hall 5508 Arapahoe Drive,  
Forest Heights, MD 20745**



Councilman Robert Barnes working to provide activities to our citizens. Please mark your calendar for the:

**FIRST and THIRD FRIDAY** of each month  
**COMMUNITY CARDS 7:00p.m. -11:00 p.m.**

For information contact Councilman Barnes at **301-873-2708** anytime day or night, and leave a message.



Smithsonian  
Anacostia Community Museum

Community Forum

## Well-Being and the Natural World

**Saturday, May 6, 2017  
2 - 4 PM**

**Anacostia Community Museum  
Program Room**



## Forest Heights Annual Event

*It's a Taste of*



*Forest Heights*



**Saturday, August 5, 2017**

**Please Join Us to Celebrate One Really Big Festival**

**"Tayac Park" between Ottawa Street & Spokane Drive**  
from 11:00 a.m. to 5:00 p.m.

**Parade Starts at 11:00 a.m. at Mohican & Fox Way**

**Lots of Fun, Food, Events, Games,**



**Bands-Music Shows and a lot  
more for the whole family!!**



**Prizes given away all day!**



### PANEL

#### MODERATOR

RONDA CHAPMAN,  
GROUNDWORK ANACOSTIA RIVER, DC

#### PANELISTS

JAY COLEMAN, SLICK FISH  
ANNE O'NEILL, NATIONAL PARK SERVICE  
STELLA TARNAY, BIOPHILIC DC



In the efforts to reclaim and restore our natural world and prepare for the inevitable challenges of a changing climate, how much emphasis do we place on the importance of the various impacts on our well-being? This discussion will explore the emotional impacts a disconnection from our natural world can have on the community and the necessity of re-establishing such relationships. What power can stewardship have in forming a young person's world view and sense of civic obligation? How can nature be used as a mediator, a place of healing, as communities tackle the multitude of inter-related challenges facing them, as they envision and advocate for healthy, equitable, sustainable communities?



1901 Fort Place SE Washington, DC 20020 | Tel 202.633.4844 | [ACMrsvp@si.edu](mailto:ACMrsvp@si.edu)

# Town Community News (continued)

## IMMEDIATE HIRE!

30 New Job Openings



\*Bartenders, Cooks, Waiters and Waitresses\*

**INTERVIEW & HIRING EVENT! ONE DAY ONLY!**

Wednesday, May 3<sup>rd</sup> 2017 10:00am - 12:00pm

1801 McCormick Drive, Suite 120, Largo, MD 20774



If you're looking for an outstanding career opportunity, register for this event by emailing resume to: [rhopkins@co.pg.md.us](mailto:rhopkins@co.pg.md.us)

For More Details Please Visit: <https://mwjobs.maryland.gov>

Job Order #665576 (Bartenders) \* Job Order # 665588 (Cooks)

Job Order # 665572 (Waiters & Waitresses)



### HIRING EVENT LARGO ONE STOP:

Location: 1801 McCormick Dr. Suite 120

Largo, MD 20774

When: Tuesday, May 9, 2017

Time: 10:00 a.m.

### AVAILABLE POSITIONS:

Front Counter – Job Order 668947

Kitchen Staff – Job Order 668948



For More Details Please Visit: <https://mwjobs.maryland.gov>

### Join Our Team

At The Following Locations In MD

Capital Centre

or

Steeplechase

**Chick-fil-A Offers**

competitive pay, flexible schedules, scholarship opportunities, and all Sundays off

Day and Night Shifts are Available at Both Locations

**No Experience Is Necessary**  
We are looking for friendly, enthusiastic people who enjoy serving customers. We will teach you everything else you need to know.

To Register call:

Jacqueline Davis 301-618-8405

Or email resume to:

[Jacqueline.davis@maryland.gov](mailto:Jacqueline.davis@maryland.gov)



## TeamBuilders Academy SUMMER 2017 Recruitment

TeamBuilders Academy is Prince George's Community College's Flagship Workforce Development Program offering training in various trades such as Administrative Services, Automotive Technician, Construction, Developmental Disability Administration (DDA), Hospitality, and Information Technology.

### Eligibility:

- Unemployed
- Prince George's County Resident
- 18 years of age or older
- High School Graduate or GED recipient
- Driver's License

### Recruitment Session

Date: Monday, May 8, 2017

Time: 10:00a.m Sharp (this is an all-day session, please be prepared to stay up to 3pm)

Location: Westphalia Training Center (WTC)  
9109 Westphalia Road  
Upper Marlboro, MD 20774

### What to Bring:

- Valid Driver's License
- High School Diploma/GED or College Transcript
- Proof of Residency (Utility Bill, Lease, Vehicle Registration)
- Social Security Card
- If Veteran – DD214

To all participating organizations and partners, please:

- Collect the names of members who are interested in attending this session and
- Forward the names and contact information to: [deadwynt@pgcc.edu](mailto:deadwynt@pgcc.edu) - attention John Deadwyler or [andrea.mclaurin@pgcc.edu](mailto:andrea.mclaurin@pgcc.edu) - attention Angie McLaurin

A reading and math assessment is required. Please log onto the link below to prepare for the test (Use practice sample tests A-D).

<https://www.ccas.org/product-overviews/curriculum-management-instruction/sample-tests/math>

\*Excellence \* Success \* Diversity \* Respect \* Professionalism \* Lifelong Learning \*  
[www.pgcc.edu/go/tba](http://www.pgcc.edu/go/tba)



### METRO LAUNDRY

Has (4) Immediate  
Openings for  
Floor workers

Job Order 668975

### Shifts Starts At :

= 4:00 a.m.

= 8:00 a.m.

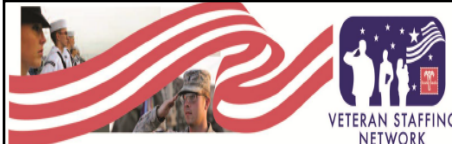
= 11:00 a.m.

### Minimum Requirements:

1. High School Diploma or G.E.D. equivalent preferred.
2. Exposure to productivity standards and tight deadlines.
3. Ability to develop and maintain a positive working relationship with others.
4. Prompt arrival and regular attendance at work.

Email Resume To:  
[Jacqueline.davis@maryland.gov](mailto:Jacqueline.davis@maryland.gov)

For More Details Please Visit: <https://mwjobs.maryland.gov>



### IT SECURITY TRAINING – Silver Spring, MD

Do you want to work in IT Security? Take the next step in your career! We are seeking a US Military Veteran, National Guardsman, Reservist, Military Spouse and/or Veteran Spouse to apply for FREE 12 week IT Security Training. If you're interested in an IT Security career, and have previous technical experience of almost any kind, we have the training for you. All cost, including training materials, are covered.

Employment Opportunities: Upon successful completion of training, graduates will receive both Network+ & Security+ Certifications, workplace essentials training and career placement assistance is provided.

Deadline: Friday, June 2, 2017 & Course Starts Monday June 5, 2017

### Is this training right for you? You should:

- Be a US Military Veteran, National Guardsman, Reservist, Military Spouse and/or Veteran Spouse.
- If a Veteran, be honorably discharged within the last 10 years.
- Have a High School diploma or equivalent.
- Be a US Citizen or authorized to work in the US.
- Be between the ages of 18-29 (must apply by age 29).
- Live within a 70 mile radius of Silver Spring, MD 20910.
- Have a strong desire to work in the IT Security field.
- Have A+ certification and at least 1 year of technical work experience OR at least 2 years technical work experience.
- Have access to a computer and internet for homework.
- Be able to pass a criminal background check - no felonies; misdemeanors must be more than 5-7 years old. Older misdemeanors cannot include any violence, fraud, embezzlement, or theft.
- Be able to participate Mon-Fri from 8:45a - 4:00p + allow an additional 15-20 hours per week to self- and group-study for 12 weeks.

### Course Requirements:

- Must meet behavior & conduct expectations during class. Cannot miss more than 1 day & cannot have more than 2 tardy; 1st week & the final week of review are zero tolerance weeks: no absent or tardy
- Must maintain a 70% GPA throughout class.
- During inclement weather, will remote-in to class via internet.
- Complete homework every evening. About 20 hours per week.

TO APPLY: Email your resume to [VetJobs@eseal.org](mailto:VetJobs@eseal.org)  
Visit our Job Board at [VSNusa.org](http://VSNusa.org)

May/June 2017

The company is an equal opportunity employer and will consider all applications without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, or any other characteristics protected by law.

## Town Community News (continued)



Are you doing all  
you can for  
your Health?

**Seniors Exercise Classes**  
Monday and Wednesday,  
**Class Begins at 12:00  
noon**



**Forest Heights Seminar  
on STROKE AND HIGH  
BLOOD PRESSURE**

**May 8, 2017 — 1:00 PM**  
5508 Arapahoe Drive,  
Town Hall



Join the Town of Forest Heights for

# KIDS TO PARKS DAY


**Saturday, May 20, 2017**

**12:00 PM-4:00 PM**

**At Bell Acres**

**Park North Huron Drive. and Mohican Drive**

## MAY 2017 CALENDAR

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Senior Exercise Classes 12-1:00p.m.	4	5 Bid Whist Cards Town Hall 7pm-	6 Dance Class 8-18yrs 9-12:00 Noon
7	8MAYOR/COUNCIL TOWN MEETING 7:30p.m. Senior Exercise Classes 12-1:00p.m. Trash, Yard Waste and Recycling Prince George's Team Builders Westphalia Training Center 9109 Westphalia Road Upper Marlboro, MD 20774 10:00a.m.	9 Hiring Event Largo one stop 1801 McCormick Dr. Suite 120 10:00a.m.	10 Senior Exercise Classes 12-1:00p.m.	11 Bulk Trash 3 Items of Less	12	13 Dance Class 8-18yrs 9-12:00 Noon
14	15 Senior Exercise Classes 12-1:00p.m. Trash, Yard Waste and Recycling Forest Heights seminar on Team Builder 1-2pm	16	17 Senior Exercise Classes 12-1:00p.m. Constant Yield Tax Rate Public Hear 7:00p.m. <b>MAYOR/COUNCIL TOWN MEETING 8:00p.m.</b> 	18 Bulk Trash 3 Items of Less	19 Bid Whist Cards Town Hall 7pm-11pm	20 Dance Class 8-18yrs 9-12:00 Noon  Kids to parks day Saturday, May 20, 2017 12:00p.m. - 4:00p.m.
21	22 Trash, Yard Waste and Recycling	23	24 Senior Exercise Classes 12-1:00p.m.	25Bulk Trash 3 Items of Less Green Team Meeting	26	27 Dance Class 8-18yrs 9-12:00 Noon
28	29 Senior Exercise Classes 12-1:00p.m. Trash, Yard Waste and Recycling	30	31 Senior Exercise Classes 12-1:00p.m.			

\*\*\*\*\*EWCWSS\*\*\*\*

Local Forest Heights  
Post Customer

PRSWRT STD  
ECRWSS  
U.S. POSTAGE  
PAID

## ***Town Community News (continued)***

### **FROM THE TOWN CODE ENFORCEMENT OFFICER MR. RICK SMITH**

**G** rass Heights should be Below 8" inch.



**L** eash Law. It is against the law for the owner or custodian of any animal to allow the animal to run at-large. Any dog or cat that is found at-large may be impounded. A violation Notice may be issued to the owner of an animal found.



**S** coop that Poop; Removal of excrement. The owner or custodian of any dog or cat must remove their pet's excrement from public or private property.

### **Trash/Recycle and Yard Waste Collection is to be placed at the curb the night before collection**



PICK-UP DAYS BEGIN AT 6:30 a.m.,  
**MONDAY—Recycle, Trash and Yard Waste**

Tree limbs must still be tied together in small bundles not to exceed 4 feet in length.

**THURSDAY—Bulk (Three Items or Less)**

**METAL PICK-UP** Metal placed on the curb will be picked up by Public Works for a minimum of \$35.00 (paid in advance)



Propane Tank Pick-ups are \$30 each: Tires \$15.00 each

### **Mayor Habeeb-Ullah Muhammad—ext. 1223**

Hmuhammad@forestheightsmd.gov

#### **TOWN COUNCIL**

##### **Ward I**

**C. Lynn Smith-Barnes**

csmithbarnes@forestheightsmd.gov

**Robert Barnes**

rbarnes@forestheightsmd.gov

##### **Ward II**

**Jonathon Kennedy II**

jkennedy2@forestheightsmd.gov

**Theresa Brownson**

Tbrownson@forestheightsmd.gov

##### **Ward III**

**Taunya Hines**

Thines@forestheightsmd.gov

**Brian McLaurin**

bmclaurin@forestheightsmd.gov

#### **ADMINISTRATIVE OFFICES**

**Vern Haeefe,**

**Town Administrator— ext. 1234**

VHaeefe2010@gmail.com

**Bonita Anderson, Town Clerk—ext. 1233**

banderson@forestheightsmd.gov

**Sherletta Hawkins,**

**Administrative Assistant—ext. 1229**

shawkins@forestheightsmd.gov

**Leittia Vaughn, Town Treasurer-ext. 1235**

lvaughn@forestheightsmd.gov

**Town Administrator Assistant—ext.1232**

VOwens@forestheightsmd.gov

**Larry Vaughn, Public Work Director-ext 1231**

LDVaughn@forestheightsmd.gov

#### **POLICE DEPARTMENT**

**(301) 839-4040**

**Chief of Police Stewart Russell—ext. 1224**

srussell@forestheightsmd.gov

**Latessa Crawford, Police Clerk—ext. 1225**

lcrawford@forestheightsmd.gov

#### **CODE ENFORCEMENT OFC**

rsmith@forestheightsmd.gov

**Non-Emergency (301) 749-4900**

**EMERGENCY DIAL 911**

### ***Forest Heights Notary***

**9 am - 4 pm Monday - Friday**

#### **ADMINISTRATIVE OFFICES**

**Phone (301) 839-1030 Fax (301) 839-9236**

**8:30a.m.—5:00 p.m.**

**[www.forestheightsmd.gov](http://www.forestheightsmd.gov)**